International traineeships
– A platform for job offers, a tool for guidance

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**SPRING to Work – Model & System**

- **SPRING to Work** model is based on the cooperation between home university (the university that sends the student to the placement) and the host university (a partner university abroad) in the organisation of the international practicing process.

- **An operational e-system** is developed based on SPRING to Work – model and to serve all 4 parties of the model: home university, host university, employer and student.
E-system to support international practicing process

• For the benefit of the student, employer and universities in the organization of the traineeship

• Functions:
  – Job offers (traineeships, thesis work)
  – Student CVs in Europass format
  – Communication tool, discussion forum for students and staff members of the universities
  – Database (materials produced during the practicing process)
  – ”Showroom for best experiences” (practicing cases, student /company experiences)
  – Country specific information
  – Important contact information

• Web-based service
• All the data in one place
• Can be integrated to other systems
E-system to support international practicing process

- 3 types of user profiles: students, teachers, employers
- Employers need to be logged in to create a job offer
- Students need to be logged in to fill in their CVs and apply for a job
- When the student gets accepted to a job, an individual practice case will be formed in to the system.
- With the practice case and its operations the teachers can monitor and guide the practicing process and the students can use the tool to reflect their own learning.
- The whole system is designed to serve the needs in a universal level; it can be easily adopted to universities in different countries and it also allows different kind of ways of use (not a single function is dependable of some other function, universities can use it as best fit their own processes).
Layout of the system
Index page where the SPRING to Work –model is described. The system has been developed based on the model.

Spring to Work -model

SPRING to Work model has been created as a part of the project “Lande työelämään” which is funded by European Social Funds. The project operation time is 2010-2013 and the total budget is approximately 1.2 million euros. SPRING to Work model is based on the cooperation between home university (the university sending the student to practice) and the host university (a mediator university abroad) in the organisation of the international practicing process.

Within the model the host universities act as mediators between the student/home university and the employer abroad as well as a contact point for the student/home university. SPRING to Work is a two way model as one university can be in both roles (home/host university) depending on the case. The development work of SPRING to Work model is based on e.g. needs analysis of different parties.

In the centre of the model an operational e-system is used as a tool for communication between different parties, information source, material bank, intermediating companies’ work offers and students’ CV’s. With e-system it is easier to find suitable practicing placement and be up to date in situation during the practical training period. E-system is created to support Spring to Work -model but it can be also use in different ways, because the progression of practical training can be modified for own needs. More about e-system you can find from What is SpringTOOL –page.
Introduction of the system
Shortly describes the functions of the system, its benefits to users etc.

About the e-system: SpringJOBS

The web service is a tool for the staff of universities, who can follow their students' international traineeships and be connected with students and the employer. The staffs of universities have a role being the administrator and manage their own student and employer accounts.

For students, the web service offers a self-directed way to search international traineeship placement and send applications to traineeship ads. The students can manage their practical training and fill their own curriculum vitae into the system, which every users of the system can view.

For employers, the web service gives opportunity to post traineeship placements into system and search trainees. With the web service, employers can accept one trainee to their traineeship placement and follow the practical training.

The users' can fill general information about themselves and during the practical training period. This information includes the user account information, for example the name of user, address, skills and abilities and work histories. During the practical training period, the users' can write different types of reports, keep the diary, send messages between the practical training parties and check the milestones of the practical training.

The information is only used to improve the web service and advance the practical training period.
The layout of SpringJOBS
This is where the job offers are shown and where the students can apply for jobs.
The view of a university user (teacher)
The ongoing practices are shown, the listed students and employers. Different user profiles have a slightly different view.
The view of an individual practice case
The operations are shown on the left hand directory.

Information about practical training period

Duration of practical training
18/09/2012 - 15/12/2012

Plan for practical training period

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FEATURES OF THE E-SYSTEM

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